



Office - 3.28.18 Releases

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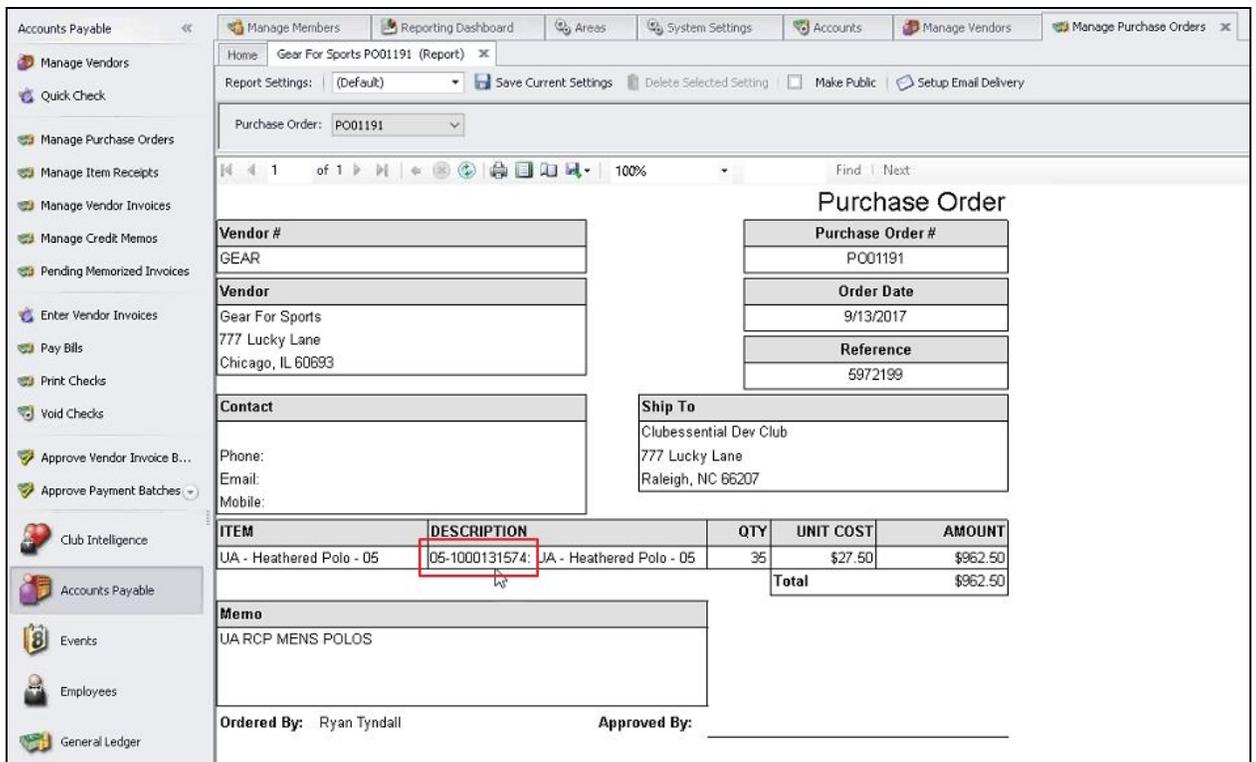
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Enhancements

Accounts Payable

Manage Purchase Orders - Printing

- **Added the Account Number when printing a Purchase Order from the Manage Purchase Orders grid**
 - Use Case: Previously, when printing a Purchase Order, Users did not have the ability to view Account Numbers. Now, Account numbers show on the Manage Purchase Order Grid, in addition to the Account Name.



Pay Bill - Filters

- **As a Club Admin, I would like an additional filter on the Pay Bills screen to allow the ability to hide invoices/credits for vendors with credit balances.**
 - Use Case: Previously, the User view on the Pay Bills screen would show all vendors regardless of payment or credit status. Now, Users can filter out vendors with credit balances.

When **Hide vendors with net credit balances** option is left unchecked, all vendors, even those with net credit balances, will appear for selection.

Pay Bills

Pay From: 00-1029-00-0 MCG-Operating Checking Check Date: 3/22/2018 Show invoices due on or before 4/22/2018 Balance: \$311,851.14

Select All 0 selected bills for \$0.00 total Hide vendors with credit balances Balance After Payments: \$311,851.14

| Pay | Due Date | Vendor | Vendor Category | Invoice Date | Invoice Number | Memo | Amount | Discount Date | Discount | Payment |
|--------------------------|------------|-------------------------------|-----------------|--------------|----------------|------|----------------|---------------|----------|---------|
| <input type="checkbox"/> | 9/25/2017 | Home Depot Credit Services... | Trade | 9/5/2017 | 203731660 | | \$139.07 | 9/5/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/26/2017 | Home Depot Credit Services... | Trade | 9/6/2017 | 4164001 | | \$57.29 | 9/6/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/27/2017 | Home Depot Credit Services... | Trade | 9/7/2017 | 3085316 | | \$121.70 | 9/7/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/4/2017 | Home Depot Credit Services... | Trade | 9/14/2017 | 6560221 | | \$75.70 | 9/14/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/4/2017 | Home Depot Credit Services... | Trade | 9/14/2017 | 6071970 | | \$99.76 | 9/14/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/11/2017 | Home Depot Credit Services... | Trade | 9/21/2017 | W782304398 | | \$234.86 | 9/21/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/29/2017 | 10-S Tennis Supply [10STEN] | Trade | 8/30/2017 | 133190 | | \$147.69 | 8/30/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 12/22/2017 | 10-S Tennis Supply [10STEN] | Trade | 11/22/2017 | 11122 | | \$50.00 | 11/22/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 4/19/2018 | 10-S Tennis Supply [10STEN] | Trade | 3/20/2018 | 456456 | | (\$34,000.00) | 3/20/2018 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/5/2017 | A Bolder Image [ABOIMA] | Trade | 9/5/2017 | 32149 | | \$136.64 | 9/5/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 8/30/2017 | A-1 Auto Parts [A1AutoP] | Other | 7/31/2017 | 0692452Credit | | (\$48.34) | 7/31/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/26/2017 | ACC Business [ACCBusiness] | Trade | 8/27/2017 | 172271109 | | \$1,183.40 | 8/27/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/5/2017 | Accurate Engraving [PC8004] | Trade | 9/5/2017 | 10006 | | \$25.61 | 9/5/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/30/2017 | 238786/2 | | \$15.79 | 8/30/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/24/2017 | 2387042 | | \$19.65 | 8/24/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/24/2017 | 238704/2 | | \$19.65 | 8/24/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 9/2/2017 | 238859/2 | | \$29.95 | 9/2/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 9/1/2017 | 238832/2 | | \$21.38 | 9/1/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 9/13/2017 | 239032 | | \$4.27 | 9/13/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 9/15/2017 | 239057 | | \$4.80 | 9/15/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 9/7/2017 | 238940 | | \$23.29 | 9/7/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/15/2017 | 239070 | | \$3.40 | 8/15/2017 | \$0.00 | \$0.00 |
| | | | | | | | \$1,282,937.80 | | \$0.00 | \$0.00 |

Save Cancel Quick Post Batch Quick Print Checks Electronic Payment Line items in red have been placed on hold. Export Grid

When **Hide vendors with net credit balances** option is checked, Vendors with net negative (credit) balances will not appear for payment selection.

Pay Bills

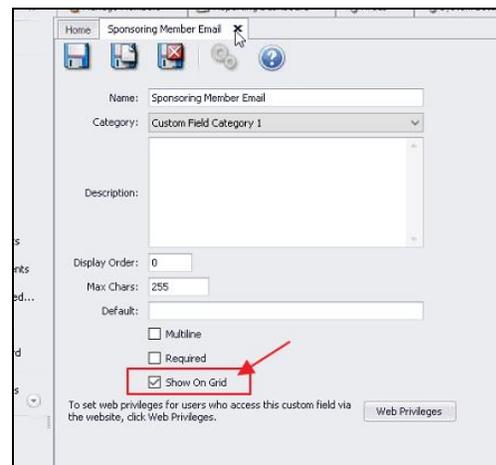
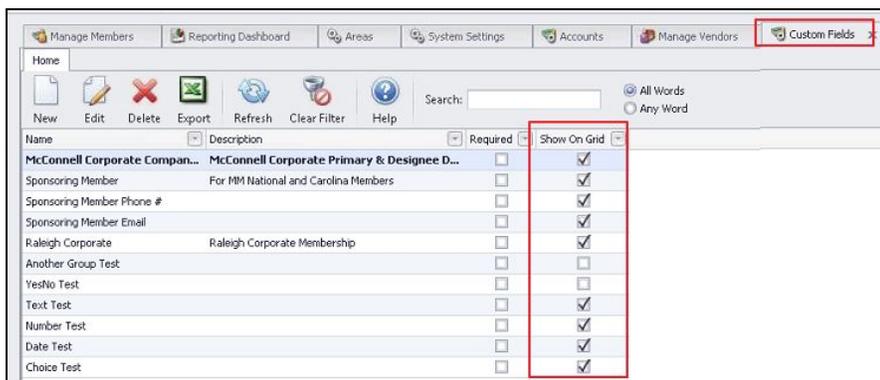
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| <input type="checkbox"/> | 9/27/2017 | Home Depot Credit Services... | Trade | 9/7/2017 | 3085316 | | \$121.70 | 9/7/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/4/2017 | Home Depot Credit Services... | Trade | 9/14/2017 | 6560221 | | \$75.70 | 9/14/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/4/2017 | Home Depot Credit Services... | Trade | 9/14/2017 | 6071970 | | \$99.76 | 9/14/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/11/2017 | Home Depot Credit Services... | Trade | 9/21/2017 | W782304398 | | \$234.86 | 9/21/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 10/5/2017 | A Bolder Image [ABOIMA] | Trade | 9/5/2017 | 32149 | | \$136.64 | 9/5/2017 | \$0.00 | \$0.00 |
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| <input type="checkbox"/> | 10/5/2017 | Accurate Engraving [PC8004] | Trade | 9/5/2017 | 10006 | | \$25.61 | 9/5/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/30/2017 | 238786/2 | | \$15.79 | 8/30/2017 | \$0.00 | \$0.00 |
| <input type="checkbox"/> | 9/10/2017 | ACE HARDWARE-ASHEVILLE ... | Paid by Clubs | 8/24/2017 | 2387042 | | \$19.65 | 8/24/2017 | \$0.00 | \$0.00 |

Grids - Custom Fields

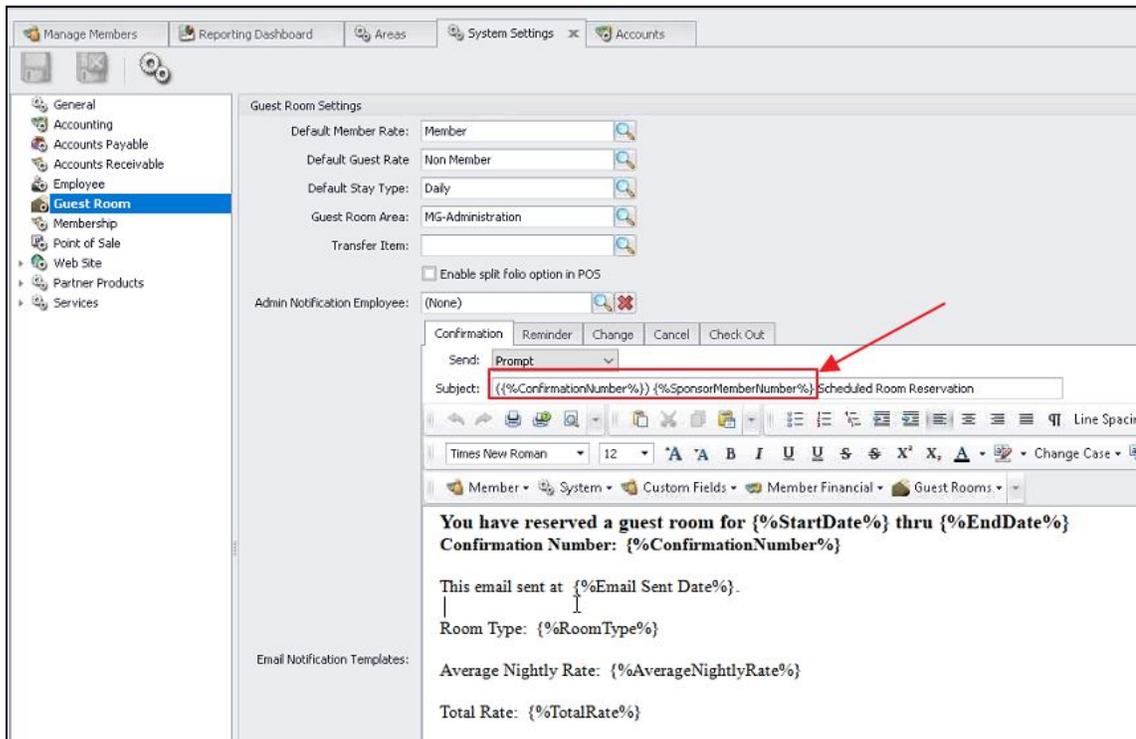
- **As a Club Admin, I would like the ability to customize which custom fields show on their corresponding grid.**
 - Use Case: Previously, the system could only show up to 30 custom fields on a grid, even though more than 30 custom fields may exist for a given module (Membership, for instance). Now, Club Admins can designate which custom fields are visible by checking the **Show on Grid** field for any available custom fields.



Guest Rooms

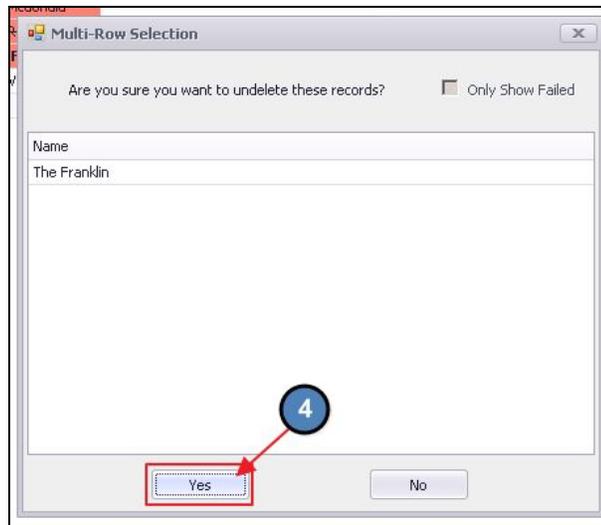
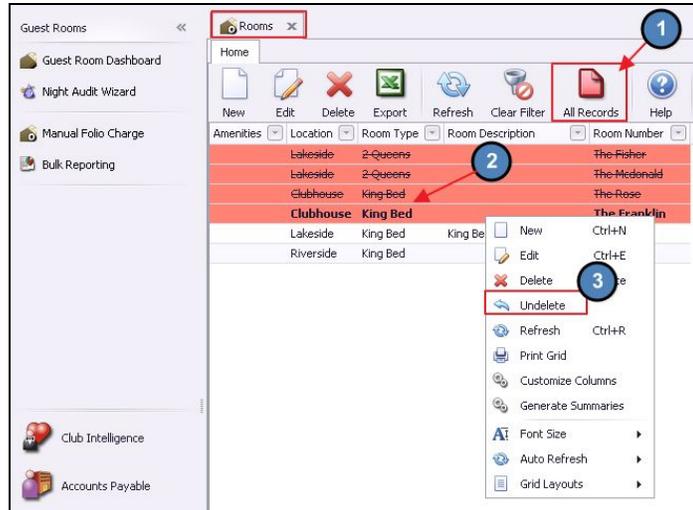
System - System Settings - Guest Room - Notifications

- **As a Club Admin, I would like the ability to customize the Subject of the five standard guest room notification emails.**
 - Use Case: Previously, the Guest Room Notification email subject lines were hard coded with a set of specific subjects. Now, the subject line of all five emails can be customized. Users can add additional personalization with snippet(s) (escape code(s)), previously only available in the body of the email.



Rooms - Undelete functionality

- **As a Club Admin, I would like the ability to undelete a Guest Room.**
 - *Use Case:* Previously, Users were not able to undelete a Guest Room after deleting it. Now, Users have the capability to undo this deletion. After deleting a room, click the **Active Records** filter to ensure **All Records** display. Right-click on the record to undelete, and then select **Undelete** to reinstate a previously deleted room to an **Active** state.



Membership - Member Charge Wizard - Combo Billing

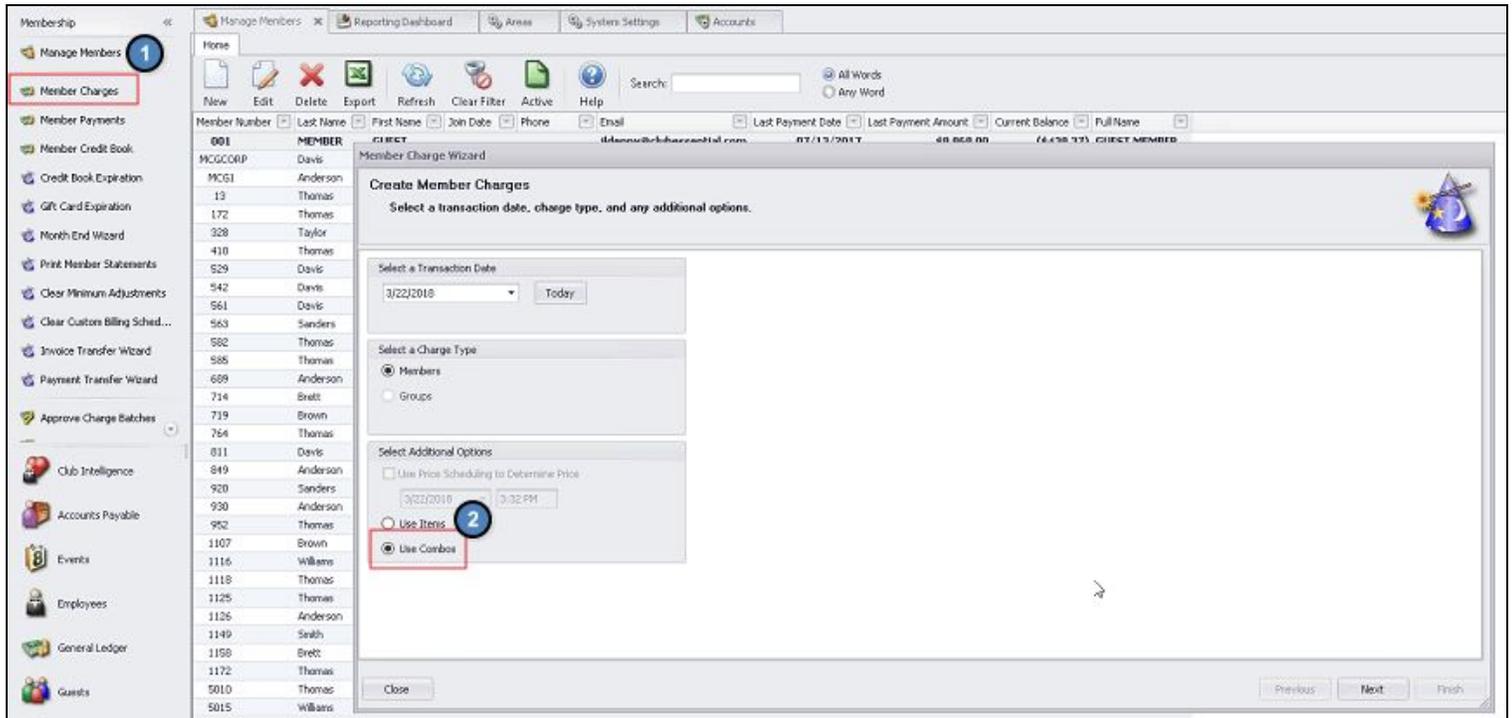
- **As a Club Admin, I would like to be able to use combos in the Member Charge Wizard.**
 - Use Case: Previously, Club Admins could only bill individual items rather than combos. Now, Club Admins can summarize billing into one line by selecting **Combos** in the Member Charge Wizard.
 - For example:
 - The Club charges \$100 for Golf Tournament Entry. Previously the Member Statement may have shown 4 line items:
 - \$40 - Green Fee
 - \$15 - Cart Fee
 - \$25 - Tournament Shirt

- \$20 - Food/Drink Voucher

Now, show one line using the Combo billing option.

- \$100 - Tournament Entry Fee

Please Note: This feature will only work in **Member Charge Wizard**, and will not work if ringing up at POS.



Reporting - Income Statement Reports

- **As a Club Admin, I would like the Income Statement Rolling and Income Statement Rolling Consolidated Rolling reports to honor the Show Below P&L line settings on the Ledger Account**
 - Use Case: Previously, the Rolling reports did not properly reflect the general ledger account setting “**show below P&L Line on Income Statement**” like the other Income Statement reports, and now do.

| Consolidated Rolling Income Statement | | | | | | | | | | | | | |
|---------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------|--------|--------|--------|--------|--------|---------------|
| April 2017 - March 2018 | | | | | | | | | | | | | |
| Budget Type : <All> | | | | | | | | | | | | | |
| | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar* | Total |
| Income | | | | | | | | | | | | | |
| BV-Admin | \$75,503.84 | \$77,926.92 | \$85,178.53 | \$73,418.64 | \$73,959.94 | \$1,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$387,287.87 |
| Total Income | \$75,503.84 | \$77,926.92 | \$85,178.53 | \$73,418.64 | \$73,959.94 | \$1,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$387,287.87 |
| Gross Profit | \$75,503.84 | \$77,926.92 | \$85,178.53 | \$73,418.64 | \$73,959.94 | \$1,300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$387,287.87 |
| Expense | | | | | | | | | | | | | |
| BV-Admin | \$31,726.71 | \$26,881.17 | \$27,467.50 | \$27,343.72 | \$24,846.03 | \$5,483.27 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$143,748.40 |
| Total Expense | \$31,726.71 | \$26,881.17 | \$27,467.50 | \$27,343.72 | \$24,846.03 | \$5,483.27 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$143,748.40 |
| Net Profit/Loss | \$43,777.13 | \$51,045.75 | \$57,711.03 | \$46,074.92 | \$49,113.91 | (\$4,183.27) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$243,539.47 |
| Net Profit/Loss | | | | | | | | | | | | | |
| BV-Admin | (\$3,175.00) | (\$3,125.00) | (\$3,125.00) | (\$3,075.00) | (\$3,200.00) | (\$5,000.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$20,700.00) |
| Total BV-Admin | (\$3,175.00) | (\$3,125.00) | (\$3,125.00) | (\$3,075.00) | (\$3,200.00) | (\$5,000.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$20,700.00) |
| Net Profit/Loss | (\$3,175.00) | (\$3,125.00) | (\$3,125.00) | (\$3,075.00) | (\$3,200.00) | (\$5,000.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (\$20,700.00) |
| Income After Extra Items | \$40,602.13 | \$47,920.75 | \$54,586.03 | \$42,999.92 | \$45,913.91 | (\$9,183.27) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$222,839.47 |

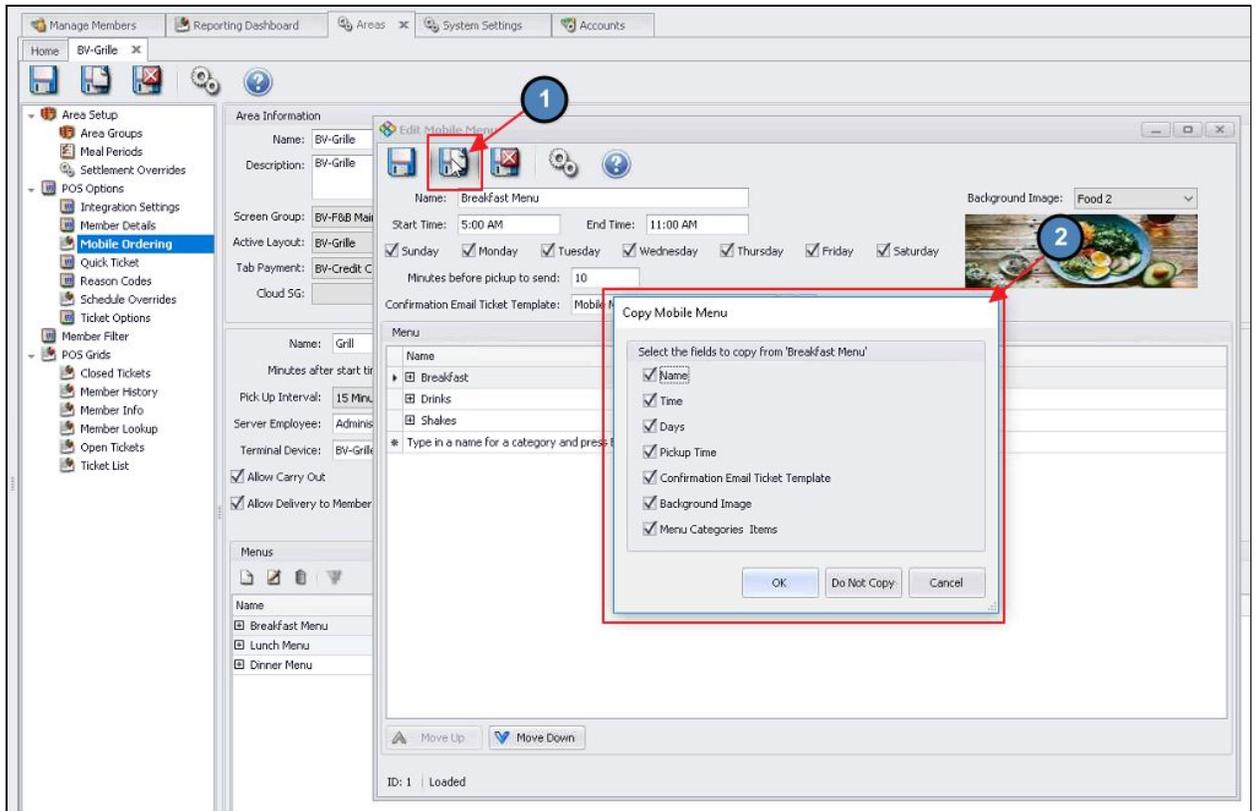
3/22/2018 3:24 PM Page 1/1 * = Projected

Bug Fixes

- Fixed issue with deferred dues, where it was applying tax on future periods, it will now exclude tax from the deferred journal entry process.
- Fixed issue with setting Price Adjustment on dollar amounts less than \$1.00 for Item Modifier Groups.
- Fixed an error when creating a new member then going to the Member Payments Wizard.

Office - Mobile Ordering (Beta Clients Only)

- **As a Club Admin, I would like the ability to be able to click Save & New to copy a current Mobile Menu.**
 - Use Case: Previously, Users needed to re-add all items in a menu to create a new version or copy the existing menu. Now, when Save & New is clicked, the system will copy selected items from the previous menu.



Additional Mobile Ordering Features:

- Added a flag IsMobileMenu to Modifiers and Item Modifiers in a group.
- Updated Mobile Menu Category Item lookup to support multi-select.
- If you add an inactive item to a mobile menu, row will turn yellow to signify inactive state.