



# 06.05.17 Website Release Notes

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# Enhancements

## Calendar/Event Manager

### Color Coding Events

- As a Club Admin, I would like to be able to color code an event so that it shows with that color in the calendar views.

Use Case: Previously, Club Admins were unable to color code Events to appear on a calendar with the color defined. Now, easily apply a color to a specific event (for instance, Golf Events are Green), to help Members easily identify events that may be of interest to them.

The screenshot shows the 'Add Event' form, Step 1 - Event Detail. The 'Event Color' field is highlighted with a red box and a red arrow pointing to it. The color selection options are: Red, Orange, Yellow, Green, Light Green, Blue, Dark Blue, and Black. Other fields include Event Title (App'y Hour), Event Summary (Come Learn How to Use Our Club's New App! Show us you downloaded it for a free drink!), Event Area (Grill Room Bar), Event Status (Published), Title Position (Site Default), and Categories (Calendar, Archive, Fitness, Golf, Priv Home Featured Even, Racquets). A calendar for May 2017 is also visible.

The screenshot shows a calendar view for June 2017. The calendar is filtered to show 'Personal' and 'Golf' events. The 'App'y Hour' event is highlighted with a red box and a red arrow pointing to it. The calendar shows events for June 1st through 17th, including 'Poker Tournament', 'Grill Out', and 'Pool Night'.

Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	Poker Tournament	Poker Tournament	Poker Tournament	Grill Out Poker Tournament	Jun 1 Poker Tournament	Poker Tournament Pool Night	Poker Tournament
4				Grill Out App'y Hour		Pool Night	
11							

## Calculation of Bookings for an Event

- As a Club Admin, I want reservations made on an event to be counted towards the total number of reservations allowed regardless of its payment status to prevent overbooking the event.

Use Case: Previously, when Events were created, registrants who had not yet paid, were excluded from the calculation of remaining Allowable spaces. With this enhancement, now see the total registrants booked for the event (paid or unpaid), and easily view the details of Active (and paid) registrations as well as Incomplete (or unpaid) reservations to ensure the Event is optimized, but not overbooked.

### EVENT DETAILS

« Event List Edit Event | Event Notifications | View Event | Email Registrants | Send Voice Message | Print

Event Grill Out  
Date Wednesday, May 31, 2017 12:00 AM

Maximum Allowed: 50 Total Booked: 9 (7 active, 2 incomplete) Spaces Available: 41

**Current / Active Reservations**  
Click column headers to sort

View: Active  
 Active  
 Cancelled  
 Incomplete

Add Registration | Export Reservation Listing | Export Attendee Listing | Export Guests | Add Attendees to Group | View in Custom Report

Click here to Perform Action(s) Search by Name, Email, or Mem#  **SEARCH**

Confirm	Name ^	Email	Adults	Children	Reserved By	Create Date
<input type="checkbox"/> 3858927-2330651	Abercrombie, Pama! Mem: Pama!	matt@gattiker.us	2	0	Matt Gattiker	5/16/2017 9:29 AM
<input type="checkbox"/> 3858927-2330659	Gattiker, Matt Mem: 111177	mgattiker@clubessential.com	4	1	Matt Gattiker	5/24/2017 10:12 AM

### GRILL OUT

Admin Bar: HELP DELETE EVENT EDIT EVENT

Checkout

Day Week Month Year List Search

« Back « Prev Event **Grill Out** Next Event »

Print Open Event Manager Sync Event Help for this Page ?

Grill Out  
Wednesday, May 31, 2017 12:00 AM

CLICK HERE TO REGISTER  ADD TO BASKET CART

Allowed 50, Booked 9

## Export Reservations

- As a Club Admin, I want to export an Excel report of reservations across multiple statuses.

Use Case: Previously, only one Status (Active, Cancelled, Incomplete, or Wait List) of an Event's details could be exported at a time. Now use, the new filter to select any or all available Statuses, and Export details as desired.

### EVENT DETAILS

[« Event List](#)
[Edit Event](#) | [Event Notifications](#) | [View Event](#) | [Email Registrants](#) | [Send Voice Message](#) | [Print](#)

Event: Grill Out  
 Date: Wednesday, May 31, 2017 12:00 AM  
 Maximum Allowed: 50 Total Booked: 9 (7 active, 2 incomplete) Spaces Available: 41

**Current / Active Reservations**  
*Click column headers to sort*

View: Active

- Active
- Cancelled
- Incomplete

2
1

Add Registration Export Reservation Listing | Export Attendee Listing | Export Guests
 Add Attendees to Group | View in Custom Report

Click here to Perform Action(s) Search by Name, Email, or Mem# SEARCH

	Confirm	Name ^	Email	Adults	Children	Reserved By	Create Date
<input type="checkbox"/>	3858927-2330651	Abercrombie, Pama1 Mem: Pama!	matt@gattiker.us	2	0	Matt Gattiker	5/16/2017 9:29 AM
<input type="checkbox"/>	3858927-2330659	Gattiker, Matt Mem: 111177	mgattiker@clubessential.com	4	1	Matt Gattiker	5/24/2017 10:12 AM

## Party Size Increase to Reservation

- When a reservation's party size increases, the system needs to process a payment for the remaining amount before confirming the reservation.

Use Case: Previously, when Billing Items were associated with an Event, when a party's size increased, the system did not process the payment before confirming the reservation. Now, ensure fees associated with additional parties, are processed prior to confirming the increased reservation.

**Event Registration**

Event Billing Test  
Date Wednesday, May 31, 2017 12:00 AM

Confirmation Party Size **New Registration**  
1

Increase to 2.

Payment Amount to Charge  
Billing Test \$50.00

This payment page will expire in 10 minutes.

Credit Cards Bank Accounts

**Debit or Credit Card Information**

Your Saved Cards New Credit/Debit Card Remove Card

Name this Card

Credit Card Type Visa

Name on Card

Credit Card Number

Expiration 01 2017

**Billing Information**

First Name

Last Name

Address Line 1

Address Line 2

City

State Alaska

Country United States

Zip\*

Review Payment

### Room Bookings - Book Reservation

- On the Booking window, create a color indication of available vs unavailable dates.

Use Case: Previously, rooms that were unavailable were not differentiated with a different color in the booking window. With this change, easily view rooms that are available for booking (green) vs. unavailable (blue) when making the reservation in the Booking Window.

## Form Base

### Admin Functions

- **As a Club Admin, I would like to be able to update the basic information of a form.**

Use Case: Previously, Club Admins were unable to control any data associated with their forms, and had to contact CE Support when changes were needed. Now, Clubs can easily update the Admin Email, Form Category, Form Activation Date, Form Expiration Date, and also specify whether an email should go to the Admin on Form Submission, and whether Submission Details should be included. As an Admin, go to Form Base, select the form to edit, make the necessary adjustments and click save. When turnover occurs, necessitating a need to change the admin email address attached to a form, use this new toolset to make this happen.

ADMIN		Client Resource Center		
CONTENT MGMT	COMMUNICATION	USER / PROFILES	EVENTS	REP
Articles	Compose Email	Directory / Roster	Event Manager	Activ
Document Upload	CRM	Dynamic Groups	Today	CE S
<b>Form Base</b>	First Impression	Groups	Week   Month   Year	Glob
Image Explorer	Inbox	Profile	All	Men
Template Manager	Mail Reporting	Roster Search	Event Reports	Profi
	Polling	Staff	Meeting Manager	Sess
	Push Notifications	Yellow Book	Banquets	Site

## SITE DYNAMIC FORMS

	Name	Form Type	Admin Email	Active
<b>Edit</b>   View   Results   Full Report	Special Events	Generic Form	nwright@clubessential.com	<input checked="" type="checkbox"/>
Edit   View   Results   Full Report	Contact Us	Generic Form	rcoffey@clubessential.com	<input checked="" type="checkbox"/>

**Edit Form** ✕

**Form Setup**

Title Special Events

Admin Email nwright@clubessential.com

Form Category Uncategorized ▾

Form Activate 6/5/2017 8:00 AM

Form Expiration 6/30/2017 12:00 A

Send Email to Admin on Submission

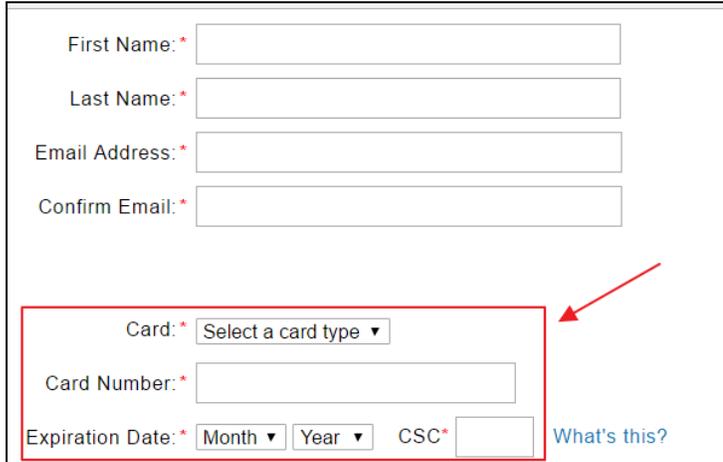
Include Submission Details in Admin Email

**Save Form Overview**

## Credit Card Integration

- **Allow user to connect credit card processing to form base credit card field.**

Use Case: Previously, credit card information was unable to be processed on a form. For Club's with Public Registration needs, now easily collect and process payment prior to allowing a registration.



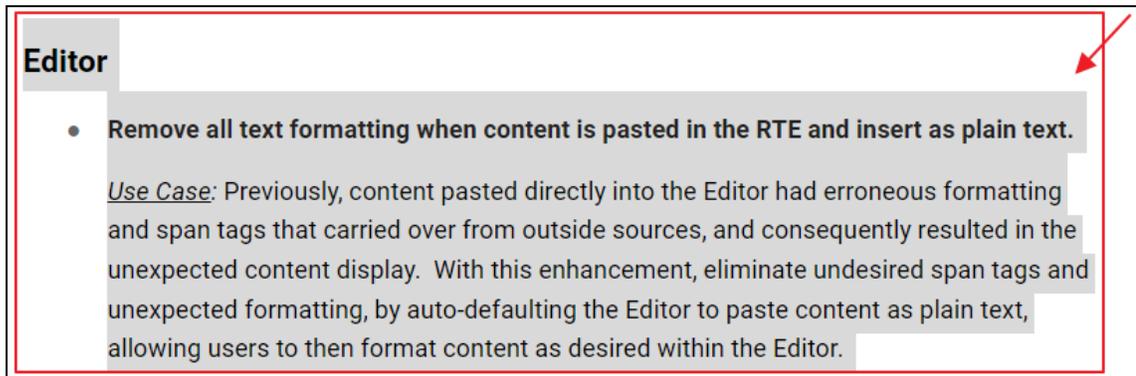
The screenshot shows a registration form with the following fields: First Name:\*, Last Name:\*, Email Address:\*, Confirm Email:\*, Card:\*, Card Number:\*, Expiration Date:\*, and CSC:\*. The Card field is a dropdown menu with the text "Select a card type". The Card Number field is a text input. The Expiration Date field has two dropdown menus for "Month" and "Year", followed by "CSC:\*" and a text input. A red box highlights the Card, Card Number, and Expiration Date fields, with a red arrow pointing to the Card dropdown. A "What's this?" link is located to the right of the CSC field.

## Editor

- **Remove all text formatting when content is pasted in the RTE and insert as plain text.**

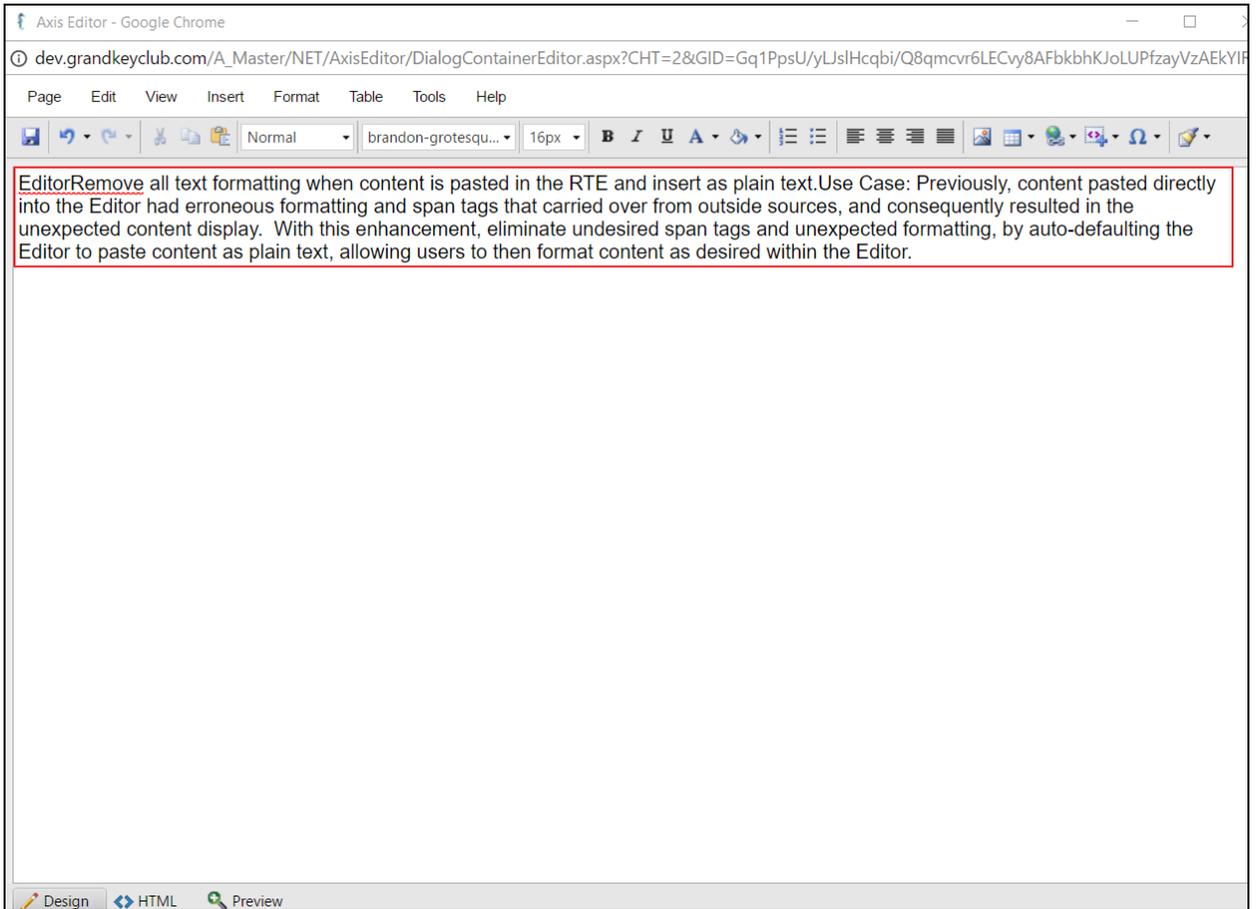
Use Case: Previously, content pasted directly into the Editor had erroneous formatting and span tags that carried over from outside sources, and consequently resulted in the unexpected content display. With this enhancement, eliminate undesired span tags and unexpected formatting, by auto-defaulting the Editor to paste content as plain text, allowing users to then format content as desired within the Editor.

Copy from Outside source (Word/Google Doc)

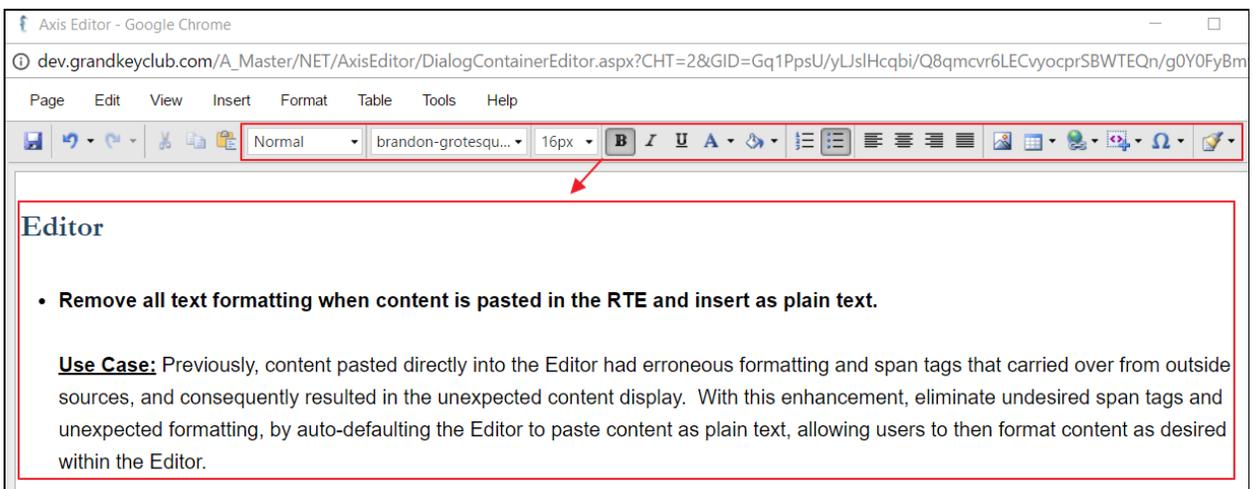


The screenshot shows an editor window with the text from the previous block pasted into it. The text is: "Remove all text formatting when content is pasted in the RTE and insert as plain text." followed by "Use Case: Previously, content pasted directly into the Editor had erroneous formatting and span tags that carried over from outside sources, and consequently resulted in the unexpected content display. With this enhancement, eliminate undesired span tags and unexpected formatting, by auto-defaulting the Editor to paste content as plain text, allowing users to then format content as desired within the Editor." A red box highlights the text, and a red arrow points to the top right corner of the box.

And, paste directly into the Editor.



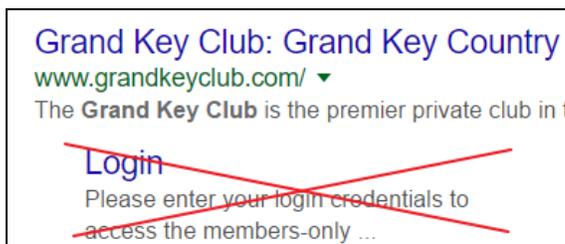
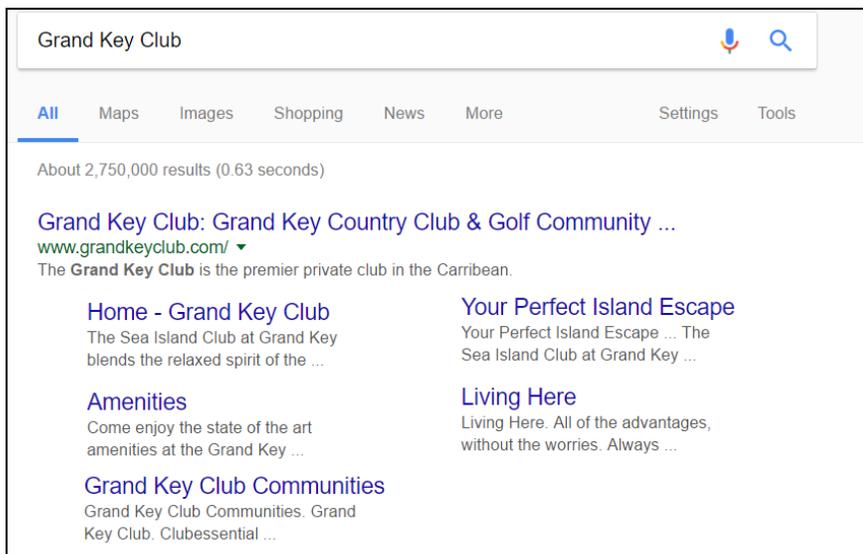
Then, format as desired using the Editor tools.



## SEO

- **Add NOINDEX, NOFOLLOW <META> to all admin login pages to prevent google from indexing them.**

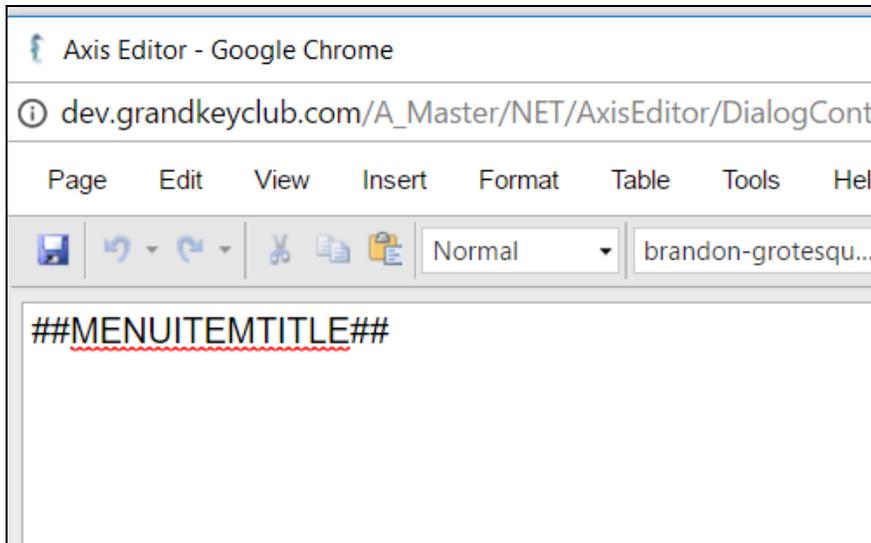
Use Case: Ensuring people find the pages you want them to find, and not the ones you don't is key to ensuring you are getting the most of your website. With this enhancement, no longer have admin login pages returned in Google search results, and instead have the attention focused on the pages that are meaningful to the public.



## Snippets

- **Created new snippet for "menu item title" in page properties.**

Use Case: In a recent release, the Menu Item Title was introduced in your Page Properties tool to help you control what appears on your site's navigation. Now, enjoy utilizing this new Snippet that is associated with the field ##MENUITEMTITLE## to embed on your Web Pages, include with your flyers, or utilize in other email communication, etc as needed.



## Bug Fixes

- Admin Header Bar - Fixed broken "Recent communications" link on the admin header, and re-purposed button to more visibly promote "Client Resource Center" (kb.clubessential.com).
- Calendar - Fixed issue with Previous / Next Event buttons not working correctly on filtered calendars.
- Calendar - Fixed issue with inconsistent status icons appearing on calendar.
- Editor - Help Button - Fixed broken help link within the Editor, and redirected link to Editor materials on kb.clubessential.com.
- Event Manager - Fixed misspelling - "removed" in the warning message associated with deleting events.
- Online Store - Fixed error within checkout module when apostrophes were included in the description.