

Tracking Pace of Play

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Introduction

The **Pace of Play Manager** allows you to track each Tee Times within the **Tee Time Admin Dashboard**. This is a manual process where you may log when rounds begin, log the next turn, and log the final time of play.

Use Case(s):

- As an Admin, I would like to be able to log when a group begins their Tee Time, log the turn, and log the final time of play.
- As an Admin, I would like to track Pace of Play to run and export reports on average play time by member and by course.

Video

This video contains highlights from a training Webinar given on **Pace of Play**.

Content

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Accessing Pace of Play

To access **Pace of Play** begin on the **Tee Times Admin Dashboard**. Hover over **Administration** then **Pace of Play**, and click **Pace of Play Manager**.

Tee Times Admin Dashboard*

The screenshot shows the 'Administration' tab selected in the top navigation bar. A red box highlights the 'Administration' tab, with a blue circle containing the number '1' above it. Below the navigation bar, the 'Proshop Dashboard' is visible. The 'Special Events' section has a 'Report Title' dropdown menu set to 'Daily Operations*' and an 'UPDATE' button. The 'Lottery Manager' section includes links for 'Block Out Starts', 'Recurring Reservations', and 'Manage Del...'. The 'Manage Custom Starts' section has a blue circle with the number '2' above it. The 'Handicapping' section shows the date 'ay, November 07' with navigation arrows. The 'Pace of Play' section is highlighted with a red box, and its sub-menu 'Pace of Play Manager' is also highlighted with a red box, with a blue circle containing the number '3' above it. Other sub-menu items include 'Pace of Play Summary' and 'Pace of Play Detail'. A date 'ay, November 8, 2017' is visible at the bottom right of the dashboard.

Once the page loads, you will see all of your potential tee times within the manager.

The screenshot shows the 'Pace of Play Manager' interface. At the top, there is a 'Course' dropdown menu set to 'North' and a 'Date' field set to '11/8/2017'. Below this are five tabs: 'Starts', 'Turns', 'Finishes', 'Pace', and 'All Logged'. The 'Starts' tab is selected. The main area displays two tee time entries. The first entry is for 1:00 PM at North, with a blue icon and the text '(18) 1st Tee - Randy Stemp Guest TBA Need Player Need Player'. To the right of this entry are two buttons: 'Now' and 'Choose Time'. The second entry is for 1:20 PM at North, with a blue icon and the text '(18) 1st Tee - Clint Able Guest TBA'. To the right of this entry are two buttons: 'Now' and 'Choose Time'.

Logging Pace of Play

To begin logging, simply **click on the Start Tab.**

This screenshot is identical to the previous one, but with a red box highlighting the 'Starts' tab in the navigation bar.

To log the current time, **click now.**

This screenshot is identical to the previous one, but with a red box highlighting the 'Now' button for the 1:00 PM tee time entry.

To log a time in the future, or the past, **click Choose Time**.

Now Choose Time

Choose Time

Time
12:00 am

Hour

12a 02a 04a 06a 08a 10a 12p 02p 04p 06p 08p 10p

Minute

00 05 10 15 20 25 30 35 40 45 50 55

Now Update

Logging Turns

To log a turn, **click on the Turns Tab**.

To log the current time, **click now**.

To log a time in the future, or the past, **click Choose Time**.

Starts Turns Finishes Pace All Logged

1:00 PM North

(18) 1st Tee - Randy Stemp Guest TBA Need Player Need Player

Now Choose Time

Ending the Play

To end logging, **click on the Finishes Tab**.

To log the current time, **click now**.

To log a time in the future, or the past, **click Choose Time**.

Starts Turns Finishes Pace All Logged

1:00 PM North

(18) 1st Tee - Randy Stemp Guest TBA Need Player Need Player

Now Choose Time

Click on the Pace tab to view the overall pace of play for the game.

	Front	Back	Course
Last Hour	1m	0m	1m
	1m	0m	1m
Day	1m	0m	1m

** Denotes Projected Pace*

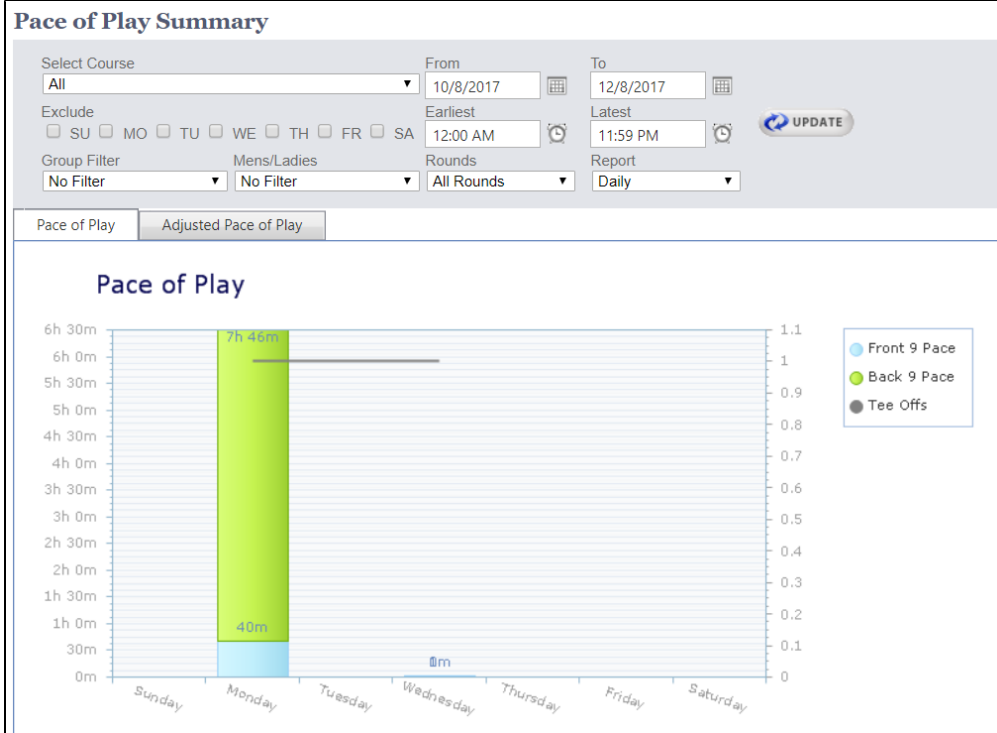
Reporting Pace of Play

To access **Reporting** for **Pace of Play**, hover over **Administration** within the **Tee Times Admin Dashboard** then over **Pace of Play**. Click on either **Summary** or **Detail**.

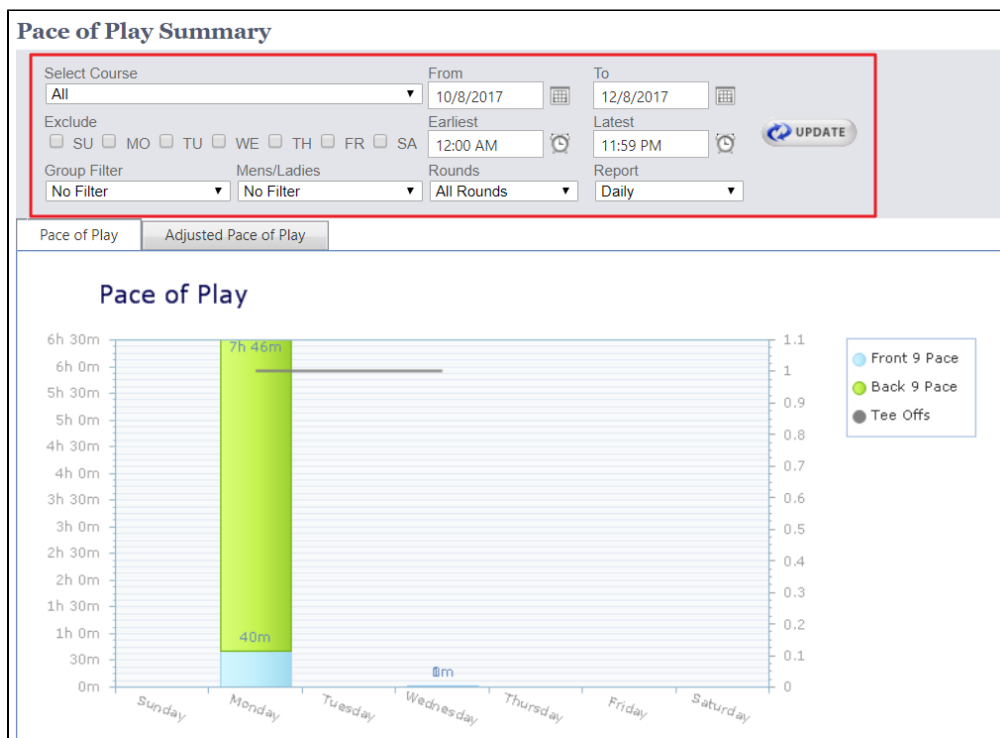
The screenshot shows the Tee Times Admin Dashboard navigation menu. The 'Administration' menu item is highlighted with a red box and a blue circle containing the number '1'. Below it, the 'Pace of Play' sub-menu is highlighted with a red box and a blue circle containing the number '2'. Within the 'Pace of Play' sub-menu, the 'Pace of Play Summary' option is highlighted with a red box and a blue circle containing the number '3'. Other menu items include Proshop Dashboard, Special Events, Lottery Manager, Manage Custom Starts, Handicapping, Caddy Management, and Guest Manager. The main dashboard area shows a date selector set to 11/8/2017 and tabs for Pace and All Logged.

Pace of Play Summary

Pace of Play Summary shows an overview of all rounds logged within the system. This report is best used to determine an average pace of play for each course you have.



At the top of the **Pace of Play Summary**, you have various filtering options to sort through data by: **Course, Dates, Days of the Week, Groups, Mens/Ladies, Rounds, and type of Report.**



Pace of Play Detail

Pace of Play Detail shows details on particular members that have made tee times that have been logged in the **Pace of Play Manager**. This report is best used to determine playing times for particular people and reservations.

At the top of the **Pace of Play Summary**, you have various filtering options to sort through data by: **Course, Dates, Days of the Week, Groups, Mens/Ladies, Rounds, and type of Report.**

Pace of Play Player Detail

Select Course: **All Courses** From: 10/8/2017 To: 12/8/2017

Exclude: SU MO TU WE TH FR SA Earliest: 12:00 AM Latest: 11:59 PM UPDATE

Group Filter: **No Filter** Mens/Ladies: **No Filter** Rounds: **All Rounds** Report: **Summary**

[Export to Excel](#) | [Export to PDF](#)

Member ID	Last Name	First Name	Front 9	Front 9 Adj	Back 9	Back 9 Adj	Round	Round Adj	Rounds Played
latham235813	LathamA	Emily	40m	40m	7h 46m	7h 46m	8h 26m	8h 26m	1
1698	Stemp	Randy	1m	1m	0m	0m	1m	1m	1

Additionally, you can export this report by clicking on **Export to Excel** or **Export to PDF**.

Pace of Play Player Detail

Select Course: **All Courses** From: 10/8/2017 To: 12/8/2017

Exclude: SU MO TU WE TH FR SA Earliest: 12:00 AM Latest: 11:59 PM UPDATE

Group Filter: **No Filter** Mens/Ladies: **No Filter** Rounds: **All Rounds** Report: **Summary**

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latham235813	LathamA	Emily	40m	40m	7h 46m	7h 46m	8h 26m	8h 26m	1
1698	Stemp	Randy	1m	1m	0m	0m	1m	1m	1

Downloadable Guide

[Pace of Play Guide](#)